

APPLICATION FOR DESIGNATED COMMUNITY FUNDING

REACHING HOME IN HALIFAX REGIONAL MUNICIPALITY FOR 2024-26

SECTION 1: ABOUT YOUR ORGANIZATION

Organizational Information:

Name of Organization: _____
Street Address: _____
City/Community: _____
Postal Code: _____
Phone Number: _____

Legal Signing Officer(s) for the Organization:

Name of Signing Officer: _____
Position Title: _____
Email: _____
Phone: _____

Name of Signing Officer (optional): _____
Position Title: _____
Email: _____
Phone: _____

Primary Sub-Project Contact:

Name of Signing Officer: _____
Position Title: _____
Email: _____
Phone: _____

Primary Contact for Financial Reporting:

Name of Signing Officer: _____
Position Title: _____
Email: _____
Phone: _____

SECTION 2: SYSTEM LEVEL COLLABORATION EXPECTATIONS

Active Participation in Coordinated Access (CA): All Reaching Home funded organizations must actively and fully participate in local Coordinated Access processes. This includes adding people experiencing homelessness to the By Name List as well as filling all vacancies (both housing and caseload) from the By Name List. Staff are required to submit CA intake forms and bi-weekly caseload updates to ensure that the By Name List is up to date and outcomes are being met. Participation in Coordinated Access will be monitored on a monthly basis and failure to participate may result in termination of Reaching Home funding.

Is your organization prepared to fully commit to the community's Coordinated Access process?

- Yes
- No

HIFIS 4.0: Proponents are required to collect data in the Homeless Individuals and Families Information System (HIFIS 4.0) for new client intakes as well as regular updates to the client housing and support status. All successful proponents will be required to participate in the community data sharing implementation and sign the approved community Data Sharing Agreement (DSA). Participation in HIFIS activities will be monitored on a monthly basis and failure to participate may result in termination of Reaching Home funding. All outcome reporting for funded sub-projects will be derived from HIFIS data entry.

Is your organization prepared to commit to HIFIS 4.0 for outcome-based reporting and community Data Sharing?

- Yes
- No

Demonstrated Ability to Achieve Reductions in Homelessness (for previously funded agencies): Proponents who are reapplying for funding must be able to demonstrate their ability to reach the outputs and outcomes of the previous CFP. In particular, these include maintaining a full caseload, visiting participants in shelter if applicable, actively supporting participants to find and maintain housing, conducting weekly in person/in home visits, successfully housing participants, submitting accurate and up to date biweekly caseload updates, being responsive to housing needs and maintaining a housing focused approach.

Can your organization demonstrate the outcomes and outputs that have achieved a reduction in homelessness during your last Reaching Home contract?

- Yes
- No
- Not Applicable: We have not received Reaching Home funding previously.

SECTION 3: PROPOSED PROJECT TO REDUCE CHRONIC HOMELESSNESS

Investment Priority (Select all that Apply):

- Increasing Housing Stock via Capital Investments
- Finding Appropriate Housing via Specialized Housing Location Services
- Maintaining Housing via Specialized Housing Stability Services

Proposed Approach to Service Delivery:

Please provide a brief description of the proposed approach to reduce homelessness overall and if this project is dedicated to serving specialized populations (people experiencing chronic homelessness, Indigenous Peoples, African Nova Scotians, etc.). Identify how this sub-project will address gaps in current service landscape, the activities to be delivered, demographics served, key outcomes that will be achieved, etc.

Community Partnerships to Deliver Project:

If applicable, please provide a description of the partnerships that your organization already has and/or will leverage to enhance housing options, service delivery, support and navigation activities and assertive engagement with people experiencing homelessness.

Financial and Human Resources Needed to deliver the Proposed Project¹:

To identify the project costs that are eligible for reimbursement under Reaching Home, please review <https://www.infrastructure.gc.ca/homelessness-sans-abri/directives-eng.html#h2.3-h3.1>. Ineligible costs cannot be reimbursed.

Please identify the staffing and project-specific resources required to deliver this proposed project.

STAFFING RESOURCES:

# of Staff & Job Titles:	Full or Part time:	# of Hours per Week:	Total Salary Costs (including MERC)
Total Staffing Costs:			



REACHING HOME FUNDING OPPORTUNITY FOR 2024-26
DESIGNATED COMMUNITY FUNDING STREAM FOR HRM

PROJECT & CLIENT COSTS:

Resources Required (i.e. targeted diversion funds, documentation readiness costs, housing set up, client support services, transportation, etc.):	Funding Required for These Resources
Total Project & Client Costs:	

CAPITAL COSTS (IF APPLICABLE):

Resources Required (i.e., renovation of existing facility, new construction, purchase of buildings for time-limited or permanent supportive housing, professional fees, furniture, appliances, etc.):	Funding Required for These Resources
Total Project & Client Costs:	

ADMINISTRATION COSTS TO DELIVER THE PROJECT:

Administration Costs (i.e. staff travel, phone, direct supervision for the project, etc.). Administration has a maximum allowance of 15% of the project budget.	Funding Required for Administration:
Total Administration Budget:	

TOTAL FUNDING REQUESTED FOR REACHING HOME SUB-PROJECT: _____



**REACHING HOME FUNDING OPPORTUNITY FOR 2024-26
DESIGNATED COMMUNITY FUNDING STREAM FOR HRM**

EXPRESSION OF INTEREST SUBMITTED BY:

Name

Signature

Position

Date of Submission: _____

***Please submit completed Application to AHANS at info@ahans.ca
by 11:59pm Atlantic Time on May 3, 2024.
Any submissions received after that time will be returned unopened.***

Note: CFPs submitted will be reviewed by the Community Entity (AHANS) for alignment with evidence informed approaches and practices. The Reaching Home Community Advisory Board Funding Panel will review and decide upon the recommended proposals.